

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Monday, April 21, 2014 6:30 p.m.

High School Media Center

The regular and closed meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the High School Media Center on Monday, April 21, 2014 for the purpose of discussing Board business, a student expulsion (MN §. 121A.43 to 121A.53), and negotiations (MN §13D.03).

The meeting was called to order at 6:31 p.m. by Chairperson Mark Herzing.

Upon Roll Call the following members were present: Bryan Rensenbrink, Todd Quaintance, Mark Herzing, Judy Pearson, Jeff Larson, Aimee Struffert. Those absent: Jody Chambers. Superintendent Jerry Hansen was also present.

Motion by T. Quaintance, second by J. Larson, to approve the agenda including moving the Committee Reports before Public Forum. Motion carried.

Students from Mr. Sivertson's Physics class presented their robotics projects to the Board.

The Board heard reports from the committees.

Public Forum

Leah Sams, representative from Wolves Parents Advisory Committee, introduced herself and the committee to the Board.

Consent Agenda

Motion by T. Quaintance, second by B. Rensenbrink, to approve the consent agenda:

- Approval of the minutes of the Regular Meeting held on March 17, 2014
- Approval of the checks and wires
- Approval of wire transfers to checking: \$400,000 on 3/14/14, \$350,000 on 3/13/14, \$635,000 on 3/27/14, \$100,000 on 3/28/14, \$300,000 on 3/31/14
- Approval of liquid assets transfers to checking: \$75,000 on 3/13/14
- Hire Nicholas Hoffmen, 9th Grade Baseball Coach, \$1,765, effective March 17, 2014
- Hire Sharon DeVries, Kids Town Para, 3:00 – 6:00 p.m., Monday & Tuesday, effective April 7, 2014, \$15.18/hour
- Hire Jeannie Manthie, Kids Town Paraprofessional, 3:00 – 6:00 p.m., Wednesday & Thursday, effective April 9, 2014, \$15.18/hour
- Hire Julie Herges, Kids Town Aide, Monday, Tuesday, some Fridays, 3:00 – 6:00 p.m., \$9.88/hour, effective March 31, 2014
- Reassignment of Charlie Plumadore, Science Teacher, MA+30, Step 9, 1.0 FTE, \$54,140, effective July 1, 2014
- Hire Nicole Hoffman, Special Education Teacher, BA, Step 2, 1.0 FTE, \$34,014, effective August 20, 2014
- Hire Aaron Samuel, Special Education Teacher, BA, Step 1, 1.0 FTE, \$32,954, effective August 20, 2014
- Hire Ellen Hahn, Lifeguard, \$7.40/hour, hours as needed, effective April 5, 2014
- Hire Nicole Hartung, Summer Swim Lesson Programming, Private Lessons: \$350 for 3 sessions, Regular Lessons: \$675 for 2 sessions, effective June 1 – August 8, 2014
- Hire Brandi Katke, Kids Town Summer Programming, \$10.55/hour, hours vary, June 9 – August 28, 2014
- Hire Andrea Swenson, Kids Town Summer Aide, \$9.88/hour, 30-38 hours/week (hours vary), effective June 9 – August 28, 2014
- Hire Missy Tellinghuisen, Kids Town Summer Aide, \$9.88/hour, 30 hours/week (hours vary), June 9 – August 28, 2014
- Hire Julie Herges, Kids Town Summer Aide, \$9.88/hour, 30 hours/week (hours vary), June 9 – August 28, 2014
- Hire Nicole Broeckaert, Kids Town Summer Aide, \$9.88/hour, 25 hours/week (hours vary), June 9 – August 29, 2014
- Hire Gretchen Ploeger, Kids Town Summer Aide, \$9.88/hour, 20 hours/week (hours vary), June 9 – August 28, 2014
- Hire Teresa Nelson, Kids Town Summer Aide, \$9.88/hour, 25 hours/week (hours vary), June 9 – August 28, 2014
- Hire Lisa Lester, Kids Town Summer Aide, \$10.27/hour, 25-38 hours/week (hours vary), June 9 – August 29, 2014
- Change in Assignment for Diane Erickson, GED/ABE School Services Teacher, Monday and Wednesday: 1:00 – 5:00 p.m., Thursday: 1:00 – 5:30 p.m., 12.5 hours/week, \$25.92/hour, effective April 7, 2014
- Hire Cathy Dullinger, Kids Town Summer Aide, \$9.88/hour, 25 hours/week (hours vary), June 9 – August 28, 2014
- Hire Luke Dillan, Lifeguard \$7.40/hour, WSI \$9.55/hour, Aide \$8.50/hour, hours as needed, effective May 1, 2014
- Hire Hannah Johnson, Lifeguard \$7.40/hour, Aide \$8.50/hour, hours as needed, effective May 1, 2014
- Hire Becca Johnson, Lifeguard \$7.40/hour, Aide \$8.50/hour, hours as needed, effective May 1, 2014

- Hire Ori Scherer, Lifeguard \$7.50/hour, Aide \$8.60/hour, hours as needed, effective May 1, 2014
- Hire Marly DeHaan, Lifeguard \$7.60/hour, WSI \$9.60/hour, Aide \$8.60/hour, hours as needed, effective May 1, 2014
- Hire Gretchen Ploeger, Lifeguard \$7.55/hour, WSI \$9.55/hour, Aide \$8.60/hour, hours as needed, effective May 1, 2014
- Hire Claire Larsen, Lifeguard \$7.55/hour, WSI \$9.55/hour, Aide \$8.60/hour, hours as needed, effective May 1, 2014
- Hire Merrissa Peterson, Lifeguard \$7.40/hour, Aide \$8.50/hour, hours as needed, effective May 1, 2014
- Accept the resignation of Connie Belanger, Kids Town Aide, effective March 19, 2014
- Accept the resignation of Joe Wenner, Jr. High Track Coach, effective March 19, 2014
- Approve the retirement of Paul Hoehn, Physical Education/Health Teacher, effective the end of the 2013-14 school year. Thank you, Paul, for 33 years of service to Milaca Public Schools!
- Approve maternity/FMLA leave for Amber Stromberg, Elementary Teacher, effective approximately May 17 – October 17, 2014
- Approve the retirement of Carol Kragt, Paraprofessional, effective June 4, 2014. Thank you, Carol, for 23 years of service to Milaca Public Schools!
- Accept FMLA for Mary Thomsen, Chemistry Teacher, March 14, 2014 through the end of the 2013-2014 school year
- Name Steve Voshell as LEA Representative 2014-2015 in filling application under Public Law 107-110
- Approval of Policy 515 Public Notice (Directory Information) and Policy 520 Public Notice (Student Surveys) for 2014-2015

The consent agenda was unanimously approved.

Principals/Directors/Coordinators Report

The High School Principal thanked retirees Paul Hoehn and Carol Kragt for their years of service, updated on the Board on the master schedule and staffing, and noted that MCA testing is starting, Prom is May 3, and Senior Awards is May 19.

The Elementary Principal updated the Board on TACSEI.

The Activities Director reported on activity fees, the need to add an Assistant Boys Varsity Golf Coach and Assistant 7th Grade Baseball Coach, asked for an early release on May 13 to host a conference track meet, and Randy Zimmer is being inducted into the Wrestling Hall of Fame.

The Community Education Director reported on the ECFE Fairy Tale Night, the CE Summer Offering Edition of the Tracks and Tales being released on April 21, the Trap shooting team completing first week of competition, and the Archery team completing the season with 4 archers qualifying and going to Kentucky for Nationals.

The Curriculum Director reported that the next SAR meeting is scheduled for May 12 and the topics for discussion will be language arts, the impact of class size on student achievement, and Worlds Best Workforce.

The Business Manager provided the Board with an update on the financial picture of the district.

Items on Which Board Discussion and Action is Requested

Motion by T. Quaintance, second by J. Pearson, to approve the Treasurer's Report. Motion carried.

Motion by J. Larson, second by T. Quaintance, to add an Assistant Boys Varsity Golf Coach. T. Quaintance made a friendly amendment, accepted by J. Larson, that this position is paid at 7% of the C Schedule, prorated for the start date. Motion carried.

Motion by T. Quaintance, second by J. Larson, to add an Assistant 7th Grade Baseball Coach, paid at 3% of the C Schedule, prorated for the start date. Motion carried.

Motion by T. Quaintance, second by A. Struffert, to authorize the purchase of elementary laptops to replace the computer labs. Motion carried.

Motion by T. Quaintance, second by J. Larson, to approve the Music Department staffing change of adding an additional 0.66 FTE. Motion carried.

Motion by T. Quaintance, second by B. Rensenbrink, to authorize Jerry Westphal to look into the possibility of a cooperative regarding a boys swimming and diving team. Motion carried.

Motion by A. Struffert, second by T. Quaintance, to approve adding a paraprofessional position (part-time Copy Room Paraprofessional, part-time High School Paraprofessional). Motion carried.

Motion by T. Quaintance, second by B. Rensenbrink, to change the fee structure for High School Cafeteria, Gym and Kitchen rentals. Motion carried.

MOTION BY Jeff Larson to adopt the following resolution:

SCHOOL NURSE
APPRECIATION WEEK

WHEREAS, we recognize the work performed by our School Nurses within our school system within but not limited to bandaging cuts, checking for ear infections, and comforting our students when they are hurt or not feeling well

WHEREAS, we appreciate the services rendered to both Milaca staff and students,

WE DO DECLARE the week of May 5-9, 2014 School Nurse Appreciation Week within the Milaca School District and we extend our appreciation to all the School Nurses who are a part of our system.

The motion for the adoption of the foregoing resolution was duly seconded by Todd Quaintance, and upon a roll call vote being taken, thereon, the following voted in favor thereof: Bryan Rensenbrink, Todd Quaintance, Mark Herzing, Judy Pearson, Jeff Larson, Aimee Struffert

those absent: Jody Chambers

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Signed on behalf of the Milaca School Board on April 21, 2014.

MOTION BY Jeff Larson to adopt the following resolution:

TEACHER
APPRECIATION WEEK

WHEREAS, we recognize the work performed by our Teachers within our school system within but not limited to providing education and support for our students

WHEREAS, we appreciate the services rendered to both Milaca staff and students,

WE DO DECLARE the week of May 5-9, 2014 Teacher Appreciation Week within the Milaca School District and we extend our appreciation to all the Teachers who are a part of our system.

The motion for the adoption of the foregoing resolution was duly seconded by Todd Quaintance, and upon a roll call vote being taken, thereon, the following voted in favor thereof: Bryan Rensenbrink, Todd Quaintance, Mark Herzing, Judy Pearson, Jeff Larson, Aimee Struffert

those absent: Jody Chambers

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Signed on behalf of the Milaca School Board on April 21, 2014.

Member Jeff Larson introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF AIMEE PETERSON,
A LONG TERM SUBSTITUTE TEACHER.

WHEREAS, Aimee Peterson is a long term substitute teacher in Independent School District No.912.

BE IT RESOLVED, by the School Board of Independent School District No. 912, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Aimee Peterson, a long term substitute teacher in Independent School District No.912, is hereby terminated at the close of the current 2013-2014 school year.

The motion for the adoption of the foregoing resolution was duly seconded by Aimee Struffert and upon vote being taken thereon, the following voted in favor thereof: Bryan Rensenbrink, Todd Quaintance, Mark Herzing, Judy Pearson, Jeff Larson, Aimee Struffert

those absent: Jody Chambers

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

The Board noted the enrollment.

The Superintendent reported that due to weather related closures, April 16 was a regular school day and June 6 will be a teacher make-up day. He updated the Board on a Teachers on Call (AESOP) system, the ALC/RRN/ECFE Building, copier replacement, pursuing negotiations for a five year contract with the auditors, custodial supplies cooperative, scholarship foundation and the Director of Student Achievement candidates.

The Board members discussed releasing early on May 13 to host the Conference Track Meet to reduce outgoing traffic while incoming participants arrive. It was determined the Elementary will release at 2:35 p.m. and the High School will release at 2:40 p.m.

The Board heard the first reading of Policy 203.2 – Order of the Regular School Board Meeting.

The Board heard the second reading of the following policies: Policy 417 – Chemical Use and Abuse, Policy 708 – Transportation of Nonpublic School Students, Policy 406 – Public and Private Personnel Data, Policy 414 – Mandated Reporting of Child Neglect or Physical or Sexual Abuse, Policy 506 – Student Discipline, Policy 509 – Enrollment of Nonresident Students, Policy 515 – Protection and Privacy of Pupil Records, Policy 503 – Student Attendance, Policy 504 – Student Dress and Appearance, Policy 505 – Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees, Policy 516 – Student Medication, Policy 521 – Student Disability Nondiscrimination, Policy 532 – Use of Peace Officers and Crisis Teams to Remove Students with IEPs From School Grounds, Policy 603 – Curriculum Development, Policy 607 – Organization of Grade Levels, Policy 615 – Testing, Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students, Policy 619 – Staff Development for Standards, Policy 624 – Online Learning Options, Policy 707 – Transportation of Public School Students, Policy 713 – Student Activity Accounting, Policy 904 – Distribution of Materials on School District Property by Nonschool Persons, Policy 906 – Community Notification of Predatory Offenders

The Board reviewed the student activities account.

Motion by B. Rensenbrink, second by J. Larson, to close the regular meeting for purpose of discussing a student expulsion (MN §121A.3 to 121A.53). Motion carried. Meeting closed at 8:12 p.m.

Motion by J. Larson, second by B. Rensenbrink, to open the closed meeting for purpose of discussing a student expulsion (MN §121A.3 to 121A.53). Motion carried. Closed meeting opened at 8:15 p.m.

The Board considered a student expulsion (1415).

Motion by J. Larson, second by A. Struffert, to close the Closed meeting. Motion carried. Meeting closed at 8:24 p.m.

Motion by J. Larson, second by B. Rensenbrink, to open the Regular meeting. Motion carried. Meeting opened at 8:25 p.m.

Member Aimee Struffert introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE
EXPULSION OF THE STUDENT IDENTIFIED
IN THE ATTACHMENTS HERETO AS THE "STUDENT 1415"

WHEREAS, the Student was proposed for expulsion pursuant to the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121.56; and

WHEREAS, the Student and his parent were served the written notice of the School District's intent to initiate expulsion proceedings, and such notice was accompanied by a copy of the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56, as required under the Act; and

WHEREAS, the Student and his parent elected to waive the scheduled hearing with the understanding that by such waiver, the proposed terms of expulsion would be submitted for action to the School Board of Independent School District No. 912.

THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 912 as follows:
The School Board hereby accepts the waiver of hearing executed by the Student's parent, a copy of which is attached hereto as Exhibit A and incorporated herein by reference.

By reviewing the record relating to this matter, the School Board hereby finds that, due to the nature of the conduct engaged in by the Student, the terms of the expulsion proposed by the School District are reasonable and appropriate.

The School Board of Independent School District No. 912 hereby orders that the expulsion of the Student be imposed immediately pursuant to the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56. Said expulsion shall be imposed in accordance with the written notice provided to the Student and his parent, a copy of which is attached hereto as Exhibit B.

The School Board of Independent School District No. 912 also approves the terms of the agreement with the Student and his parent, a copy of which is attached hereto as Exhibit C.

The clerk of the School Board is directed to provide written notice of the expulsion to the Student and his parent in substantially the form as provided in Exhibit D.

It is further ordered that, pursuant to a proper request, the School District shall provide copies of this resolution. However, any release of said resolution shall not include the exhibits or attachments hereto, as the School Board hereby finds that such materials constitute "private data on individuals" pursuant to the Minnesota Government Data Practices Act, Minn. Stat. § 13.32.

The motion for the adoption for the foregoing Resolution was duly seconded by Board Member T. Quaintance, and upon vote being taken thereon, the following voted in favor thereof: Bryan Rensenbrink, Todd Quaintance, Mark Herzing, Judy Pearson, Jeff Larson, Aimee Struffert

those absent: Jody Chambers

and the following voted against the same: none

whereupon, said Resolution was declared duly passed and adopted.

Motion by J. Larson, second by T. Quaintance, to close the regular meeting for purpose of discussing negotiations (MN §13D.03). Motion carried. Meeting closed at 8:27 p.m.

Motion by T. Quaintance, second by J. Larson, to open the closed meeting for purpose of discussing negotiations (MN §13D.03). Motion carried. Closed meeting opened at 8:41 p.m.

The Board discussed negotiation strategies for teachers negotiations and negotiations with other bargaining units.

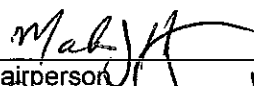
Motion by T. Quaintance, second by J. Larson, to close the Closed meeting. Motion carried. Meeting closed at 9:35 p.m.

Motion by J. Larson, second by T. Quaintance, to open the Regular meeting. Motion carried. Meeting opened at 9:35 p.m.

Motion by J. Larson, second by T. Quaintance, to adjourn the meeting. Motion carried.

The meeting adjourned at 9:35 p.m.

Respectfully submitted,


Chairperson


Clerk

May 19, 2014
Date

May 19, 2014
Date